



# HERITAGE INTERNATIONAL SCHOOL

*"Children are a heritage from the Lord..." Psalm 127:3*

## Using Photographic Images and Video: Heritage International School

Dear Parents/Guardians,

Students at Heritage may often be involved in school activities where they may be photographed. The intended use of photographs and video of students in a variety of media may include their use for educational purposes, celebrating a student's success, or to promote Heritage.

We need parental permission to publish any materials your child appears in. No child's photographic image will knowingly be published without your permission. Accordingly we ask that you complete the form below and return it to the school. Please note this permission form is valid for the duration of your child's schooling at Heritage; however you may withdraw permission at any time upon written notification.

***Please circle your answer***

May we use your child's photograph in the School Prospectus and other printed publications that we produce for promotional purposes?

**Yes / No**

May we record your child's image on video?

**Yes / No**

May we use your child's image (photo and video) on our website?

**Yes / No**

May we use your child's image (photo and video) on our social media pages?

**Yes / No**

***Declaration:*** *I have read and understood the school's policy on 'Using Photographic Images'. The areas which I have given consent will remain valid throughout my child's time at the school, unless I withdraw permission in writing.*

Name of Child / Grade \_\_\_\_\_

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (*Please Print*) \_\_\_\_\_

### **Conditions of use**

We will not re-use any photographs or recordings of your child after your child has left the school.

We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image, on video, on our website, in our school prospectus or in any of our other printed publications.

We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.

We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.